



Repak Membership – Rules for the Reporting of Contract Packing Activities



Business funding recycling

Contract Packing – Counts towards the 10 Tonne threshold

The following rules in relation to the reporting of packaging associated with contract packing activities apply to your business if you:

- Currently avail of the services of a contract packer based in the Republic of Ireland (ROI) or**
- Currently provide contract packing services to another business located in the Republic of Ireland.**

If as a contract packer you perform the following activities, please report them in Section 1:-

Activity	Section 1 Input Packaging	Section 2 Output Packaging
I manufacture goods and sell or supply them for another ROI business who is a Repak member*.	Report by source for all packaging removed from raw materials, packaging or packaged goods used in this activity.	---
I repack goods and sell or supply them for another ROI business who is a Repak member.	Report by source for all packaging removed from raw materials, packaging or packaged goods used in this activity.	---
I apply packaging to goods that I do not own and sell or supply them for another ROI business who is a Repak member.	Report by source for all packaging removed from raw materials, packaging or packaged goods used in this activity.	---
I apply plain or customer branded packaging to contract pack my customer's product, that customer being a Repak member.	Report by source for all packaging removed from raw materials, packaging or packaged goods used in this activity.	---

*A list of Repak Members can be found on [our website](#).

If as a contract packer you perform the following activities, please report them in Sections 1 & 2:-

Activity	Section 1 Input Packaging	Section 2 Output Packaging
I pack my customers branded goods, that customer being a Repak member, in my own brand packaging (e.g. branded outer case).	Report by source for all packaging removed from raw materials, packaging or packaged goods used in this activity.	Report B / I & D** for all packaging with my brand name on it only. Report Retailer where my customer removes the packaging.
I provide fulfilment services for a product that originated outside ROI to/for a Repak Member using either my own brand packaging or I apply plain packaging.	Report by source for all packaging removed from raw materials, packaging or packaged goods used in this activity.	Report B / I & D for all packaging sold or supplied. Report Retailer where my customer removes the packaging.
I provide any of the above services to a Non Repak member.	Report by source for all packaging removed from raw materials, packaging or packaged goods used in this activity.	B / I & D for all packaging sold or supplied. Retailer where my customer removes the packaging.
I provide consignment services (sale or supply) for Non Repak members.	Report by source for all packaging removed from raw materials, packaging or packaged goods used in this activity.	Report B / I & D for all packaging sold or supplied. Also report Retailer where my customer removes the packaging.

****B / I = Brandholder / Importer, D = Distributor**

If your business has goods packed on its behalf by another ROI business, then you must report the packaging as shown below.

Activity	Section 1 Input Packaging	Section 2 Output Packaging
My contract packer is a Repak member based in ROI.	Report by source for packaging removed on delivery of your own brand goods only (on all 3 lines of section 1.1 where applicable).	Report B / I & D for all packaging sold or supplied. Also report Retailer where my customer removes the packaging.
My contract packer is based in ROI but not a Repak member	Report by source (1.1 or 1.2) for packaging removed from raw materials or packaging used by the contract packer in this activity as well as packaging removed on delivery of your own brand goods only (on all 3 lines of section 1.1 where applicable).	Report B / I & D for all packaging sold or supplied. Also report Retailer where my customer removes the packaging.



THANK YOU

Business funding recycling

